Import/Export File Layout Specification for **Winter 2002-2003/Spring 2003 Data Collection** **Fall Enrollment Section - Fixed Length/Positional File (*.TXT)**				
Field ID(Key)	**Column**	**Length**	**Description**	**Valid Entries**
Part A: Enrollment Summary by Racial/Ethnic Category, fall 2002				
UNITID	1	6	UNITID	Valid UnitID
SURVSECT	7	3	Survey Section	"EF"
PART	10	1	Part of survey section - race/ethnicity	"A"
CIPCODE	11	7	Classification of instructional program code	"99.0000" for all schools. For 4-year schools 13.0000, 14.0000, 26.0000, 27.0000, 40.0000, 52.0000, 22.0101, 51.0401, 51.1201
LINE	18	2	Student level	1,6,8,9,11,15,20,22,23, and 25 (refer to student level table, Part A) 14, 28, and 29 are for export only.
EFRACE01	20	6	Nonresident alien - Men (1)	0 to 999999
EFRACE02	26	6	Nonresident alien - Women (2)	0 to 999999
EFRACE03	32	6	Black, non-Hispanic - Men (3)	0 to 999999
EFRACE04	38	6	Black, non-Hispanic - Women (4)	0 to 999999
EFRACE05	44	6	American Indian/Alaskan Native - Men (5)	0 to 999999
EFRACE06	50	6	American Indian/Alaskan Native - Women (6)	0 to 999999
EFRACE07	56	6	Asian or Pacific Islander - Men (7)	0 to 999999
EFRACE08	62	6	Asian or Pacific Islander - Women (8)	0 to 999999
EFRACE09	68	6	Hispanic - Men (9)	0 to 999999
EFRACE10	74	6	Hispanic - Women (10)	0 to 999999
EFRACE11	80	6	White, non-Hispanic - Men (11)	0 to 999999
EFRACE12	86	6	White, non-Hispanic - Women (12)	0 to 999999
EFRACE13	92	6	Race/ethnicity unknown - Men (13)	0 to 999999
EFRACE14	98	6	Race/ethnicity unknown - Women (14)	0 to 999999
EFRACE15	104	6	Grand total - Men (15)	**Totals will be generated. Do not include in import file. Columns 104-115 are reserved for File Export.**
EFRACE16	110	6	Grand total - Women (16)	
Part B: Enrollment Summary of Students by Age, fall 2002 (Part B is optional in this collection)				
UNITID	1	6	UNITID	Valid UnitID
SURVSECT	7	3	Survey Section	"EF"
PART	10	1	Part of survey section - age	"B"
SLEVEL	11	1	Level of student	1, 2, 3 refer to student level table, Part B
FILLER	12	6	Filler	Blank
LINE	18	2	Age of student	1-25 (refer to age category table) 12, 24 and 25 are for export only.

Import/Export File Layout Specification for Winter 2002-2003/Spring 2003 Data Collection Fall Enrollment Section - Fixed Length/Positional File (*.TXT)				
Field ID(Key)	Column	Length	Description	Valid Entries
EFAGE01	20	6	Men	0 to 999999
EFAGE02	26	6	Women	0 to 999999

<table>
<tr><td colspan="5">Import/Export File Layout Specification for
Winter 2002-2003/Spring 2003 Data Collection
Fall Enrollment Section - Fixed Length/Positional File (*.TXT)</td></tr>
</table>

Field ID(Key)	Column	Length	Description	Valid Entries
Part C: Residence of First-Time Freshmen, fall 2002				
UNITID	1	6	UNITID	Valid UnitID
SURVSECT	7	3	Survey Section	"EF"
PART	10	1	Part of survey section - residence	"C"
Filler	11	7	Filler	Blank
LINE	18	2	State of residence	01, 02, 04-06, 08-13, 15-42, 44-51, 53-57, 60, 64, 66, 68-70, 72, 78, 90 (valid FIPS codes refer to state table) 98 and 99 are for export only.
EFRES01	20	6	Total first-time, first-year students (degree-seeking only)	1 to 999999
EFRES02	26	6	Total first-time, first-year students who graduated from high school in the past 12 months	0 to 999999
**Part D - Total Entering Class. This section is applicable to academic year reporters (calendar system = semester, quarter, trimester or 4-1-4); must offer undergraduate level programs; and must have full-time first-time degree-seeking students > 0 in Part A.**				
UNITID	1	6	UNITID	Valid UnitID
SURVSECT	7	3	Survey Section	"EF"
PART	10	1	Part of survey section - Total Entering Class	"D"
Filler	11	9	Filler	Blank
EFE01	20	6	Total number of undergraduates that entered institution for the first time for the fall term.	1 to 999999
Part E: Unduplicated headcounts for the 12-month period				
UNITID	1	6	UNITID	Valid UnitID
SURVSECT	7	3	Survey Section	"EF " = Enrollment
PART	10	1	Part of survey section - unduplicated headcount	"E" = Unduplicated headcount
SLEVEL	11	1	Student level	1=Undergraduate 2=First-professional 3=Graduate
FILLER	12	8	Filler	Blanks
FYRACE01	20	6	Nonresident alien - Men (1)	0 to 999999
FYRACE02	26	6	Nonresident alien - Women (2)	0 to 999999
FYRACE03	32	6	Black, non-Hispanic - Men (3)	0 to 999999
FYRACE04	38	6	Black, non-Hispanic - Women (4)	0 to 999999
FYRACE05	44	6	American Indian/Alaskan Native - Men (5)	0 to 999999
FYRACE06	50	6	American Indian/Alaskan Native - Women (6)	0 to 999999
FYRACE07	56	6	Asian or Pacific Islander - Men (7)	0 to 999999
FYRACE08	62	6	Asian or Pacific Islander - Women (8)	0 to 999999
FYRACE09	68	6	Hispanic - Men (9)	0 to 999999
FYRACE10	74	6	Hispanic - Women (10)	0 to 999999

Import/Export File Layout Specification for Winter 2002-2003/Spring 2003 Data Collection Fall Enrollment Section - Fixed Length/Positional File (*.TXT)				
Field ID(Key)	**Column**	**Length**	**Description**	**Valid Entries**
FYRACE11	80	6	White, non-Hispanic - Men (11)	0 to 999999
FYRACE12	86	6	White, non-Hispanic - Women (12)	0 to 999999
FYRACE13	92	6	Race/ethnicity unknown - Men (13)	0 to 999999
FYRACE14	98	6	Race/ethnicity unknown - Women (14)	0 to 999999
FYRACE15	**104**	**6**	**Grand Total Men**	**Totals will be generated. Do**
FYRACE16	**110**	**6**	**Grand Total Women**	**not include import file.**
Part F: Instructional activity for the 12-month period. For undergraduate and graduate levels only.				
UNITID	1	6	UNITID	Valid UnitID
SURVSECT	7	3	Survey Section	"EF " = Enrollment
PART	10	1	Part of survey section - instructional activity	"F" = instructional activity
Filler	11	9	Filler	Blank
CREDHRSU	20	8	12-month instructional activity credit hours undergraduate	0 to 99999999, blank = not applicable, if no programs measured in credit hours. Only for undergraduates
CONTHRS	28	8	12-month instructional activity contact hours (undergraduate only)	0 to 9999999, blank or (-2), not applicable, if no programs measured in contact hours. Also not applicable for graduate and first-professional levels.
CREDHRSG	36	8	12-month instructional activity credit hours graduate	0 to 99999999
REP_YEAR	44	1	Indicate which full 12-month period is used to report UNDUPLICATED student count and instructional activity	1=July 1, 2001 - June 30, 2002, 2=September 1, 2001 - August 31, 2002

Note: All numeric fields should be right-justified in its field. Both leading zeros and spaces are permissible.

Character data should be left justified. If, undergraduate, first-professional or graduate programs are not

offered at institution, do not include record in import file.

Field ID(Key)	Description	Valid Entries
UNITID	UNITID	nnnnnn=Valid UnitID
SURVSECT	Survey Section	"EF "
PART	Part of survey section	"A", "B", "C", "D", "E" and "F"
CIPCODE	Classification of instructional program code CIP code	"99.0000" for all schools. For 4-year schools 13.0000, 14.0000, 26.0000, 27.0000, 40.0000, 52.0000, 22.0101, 51.0401, 51.1201 . This only applies to part A
LINE	Student level, Age category, or state of residence	When Part="A" then i = 1,6,8,9,11,14,15,20,22,23,25,28, and 29 (refer to student level table - Part A). When Part="B" then i=1-25, (refer to age category table). When Part="C" then i = 1, 2, 4-6, 8-13,15-42,44-51,53-57,60,64,66,68-70, 72,78,90,98,99 (refer to state table). For parts D, E and F do not include the LINE variable in the import record.
RACE	Race	j = 1 to 8, refer to race/ethnicity table, applicable to Parts A and E
SLEVEL	Student level	j = 1 to 3, refer to student level table - Part B, applicable to Part B and Part E
Sex	Sex	k= 1-Men, 2-Women, applicable to Parts A, B and E
HS	First-time student attended high school in the past 12 months	j= 1-first-time students, column1, 2-first-time students who graduated high school in the past 12-months, column2, applicable to Part C
Count	Number of students enrolled	1 to 99999, for zero value see note below., applicabe to Parts A, B, C, D and E
CREDHRSU	12-month undergraduate instructional activity CREDIT hours	0 to 99999999, only applicable to Part F
CONTHRS	12-month undergraduate instructional activity CONTACT hours	0 to 9999999, only applicable to Part F
CREDHRSG	12-month graduate instructional activity CREDIT hours	0 to 99999999, only applicable to Part F
REP_YEAR	Indicate which full 12-month period is used to report UNDUPLICATED student count	1=July 1, 2001 - June 30, 2002, 2=September 1, 2001 - August 31, 2002. Use only in part F

**Import/Export File Layout Specification for
Winter 2002-2003/Spring 2003 Data Collection
Fall Enrollment Section - Key Value Pair file (*.TXT)**

Sample record:
```
UNITID=100663,SURVSECT=EF,PART=A,CIPCODE=99.0000,LINE=1,RACE=1,SEX=1,COUNT=nnnnn
UNITID=100663,SURVSECT=EF,PART=A,CIPCODE=99.0000,LINE=1,RACE=1,SEX=2,COUNT=nnnnn
UNITID=100663,SURVSECT=EF,PART=A,CIPCODE=99.0000,LINE=6,RACE=2,SEX=1,COUNT=nnnnn
UNITID=100663,SURVSECT=EF,PART=A,CIPCODE=99.0000,LINE=6,RACE=2,SEX=2,COUNT=nnnnn
UNITID=100663,SURVSECT=EF,PART=A,CIPCODE=99.0000,LINE=i,RACE=j,SEX=k,COUNT=nnnnn
UNITID=100663,SURVSECT=EF,PART=A,CIPCODE=13.0000,LINE=1,RACE=1,SEX=1,COUNT=nnnnn
UNITID=100663,SURVSECT=EF,PART=A,CIPCODE=13.0000,LINE=1,RACE=1,SEX=2,COUNT=nnnnn
UNITID=100663,SURVSECT=EF,PART=A,CIPCODE=13.0000,LINE=6,RACE=2,SEX=1,COUNT=nnnnn
UNITID=100663,SURVSECT=EF,PART=A,CIPCODE=13.0000,LINE=6,RACE=2,SEX=2,COUNT=nnnnn
UNITID=100663,SURVSECT=EF,PART=A,CIPCODE=13.0000,LINE=i,RACE=j,SEX=k,COUNT=nnnnn
……
UNITID=100663,SURVSECT=EF,PART=A,CIPCODE=22.0101,LINE=9,RACE=1,SEX=1,COUNT=nnnnn
UNITID=100663,SURVSECT=EF,PART=A,CIPCODE=22.0101,LINE=23,RACE=1,SEX=1,COUNT=nnnnn
……
UNITID=100663,SURVSECT=EF,PART=B,LINE=1,SLEVEL=1,SEX=1,COUNT=nnnnn
UNITID=100663,SURVSECT=EF,PART=B,LINE=1,SLEVEL=1,SEX=2,COUNT=nnnnn
UNITID=100663,SURVSECT=EF,PART=B,LINE=1,SLEVEL=2,SEX=1,COUNT=nnnnn
UNITID=100663,SURVSECT=EF,PART=B,LINE=1,SLEVEL=2,SEX=2,COUNT=nnnnn
UNITID=100663,SURVSECT=EF,PART=B,LINE=1,SLEVEL=3,SEX=1,COUNT=nnnnn
UNITID=100663,SURVSECT=EF,PART=B,LINE=1,SLEVEL=3,SEX=2,COUNT=nnnnn
UNITID=100663,SURVSECT=EF,PART=B,LINE=i,SLEVEL=j,SEX=k,COUNT=nnnnn
UNITID=100663,SURVSECT=EF,PART=C,LINE=1,HS=1,COUNT=nnnnn
UNITID=100663,SURVSECT=EF,PART=C,LINE=1,HS=2,COUNT=nnnnn
UNITID=100663,SURVSECT=EF,PART=C,LINE=i,HS=1,COUNT=nnnnn
UNITID=100663,SURVSECT=EF,PART=C,LINE=i,HS=2,COUNT=nnnnn
UNITID=100663,SURVSECT=EF,PART=D,COUNT=nnnnn
UNITID=100663,SURVSECT=EF,PART=E,SLEVEL=1,RACE=1,SEX=1,COUNT=nnnn
UNITID=100663,SURVSECT=EF,PART=E,SLEVEL=1,RACE=1,SEX=2,COUNT=nnnn
UNITID=100663,SURVSECT=EF,PART=E,SLEVEL=1,RACE=2,SEX=1,COUNT=nnnn
UNITID=100663,SURVSECT=EF,PART=E,SLEVEL=1,RACE=2,SEX=2,COUNT=nnnn
UNITID=100663,SURVSECT=EF,PART=E,SLEVEL=2,RACE=j,SEX=k,COUNT=nnnn,
UNITID=100663,SURVSECT=EF,PART=E,SLEVEL=3,RACE=j,SEX=k,COUNT=nnnn,
UNITID=100663,SURVSECT=EF,PART=E,SLEVEL=i,RACE=j,SEX=k,COUNT=nnnn,
UNITID=100663,SURVSECT=EF,PART=F,REP_YEAR=1,CREDHRSU=nnnn,CONTHRS=nnnn,CREDHRSG=nnnn,
   "          "          "                       "                  "          "       "       "
   "          "          "                       "                  "          "       "       "
UNITID=nnnnnn,SURVSECT=EF,PART=A,CIPCODE=99.0000,LINE=i,RACE=j,SEX=k,COUNT=nnnnn
UNITID=nnnnnn,SURVSECT=EF,PART=A,CIPCODE=13.0000,LINE=i,RACE=j,SEX=k,COUNT=nnnnn
UNITID=nnnnnn,SURVSECT=EF,PART=A,CIPCODE=22.0101,LINE=i,RACE=j,SEX=k,COUNT=nnnnn
UNITID=nnnnnn,SURVSECT=EF,PART=B,LINE=i,SLEVEL=j,SEX=k,COUNT=nnnnn
UNITID=nnnnnn,SURVSECT=EF,PART=C,LINE=i,HS=j,COUNT=nnnnn
UNITID=nnnnnn,SURVSECT=EF,PART=D,COUNT=nnnnn
UNITID=nnnnnn,SURVSECT=EF,PART=E,SLEVEL=i,RACE=j,SEX=k,COUNT=nnnn,
UNITID=nnnnnn,SURVSECT=EF,PART=F,REP_YEAR=1,CREDHRSU=nnnn,CONTHRS=nnnn,CREDHRSG=nnnn
```

Note: If there is zero enrollment for any category (student level, age, state) the line does not have to be included in the import file. For Part C, HS=1 and 2 are not mutually excludsive categories. If first-time students who graduated from high school in the past 12 months are reported (HS=2) for any state, then also report those students as all first-time students (HS=1).
Sort Order: UNITID,SURVSECT,PART

Selected CIP code table
13.0000 - Education
14.0000 - Engineering
*51.0401 - Dentistry
*51.1201 - Medicine
*22.0101 - Law
26.0000 - Biological Sciences/Life Sciences

27.0000 - Mathematics
40.0000 - Physical Sciences
52.0000 - Business Management and Administrative Services
99.0000 - Summary page (total enrollment)
* indicates first-professional field

Student level table (Part A)
1 - Full-time, first-time, first-year, degree/certificate-seeking undergraduate
6 - Total Full-time, degree/certificate-seeking undergraduate
8 - Total, Full-time undergraduate
9 - Total, Full-time first-professional
11 - Total, Full-time graduate
14 - Total, Full-time will be generated on export file. Do not include on import file.
15 - Part-time, first-time, first-year, degree/certificate-seeking undergraduate
20 - Total Part-time, degree/certificate-seeking undergraduate
22 - Total, Part-time undergraduate
23 - Total, Part-time first-professional
25 - Total, Part-time graduate
28 - Total, Part-time will be generated on export file. Do not include on import file.
29 - Grand total will be generated on export file. Do not include on import file.

Student level table (Part B)
1 - Undergraduate
2 - First-professional
3 - Graduate

Age category table
1 - Full-time, under 18
2 - Full-time, 18-19
3 - Full-time, 20-21
4 - Full-time, 22-24
5 - Full-time, 25-29
6 - Full-time, 30-34
7 - Full-time, 35-39
8 - Full-time, 40-49
9 - Full-time, 50-64
10 - Full-time, 65 and over
11 - Full-time, age unknown will be generated on export file. Do not include in import file.
12 - Total Full-time will be transferred from part A and included on export file. Do not include in import file.
13 - Part-time, under 18
14 - Part-time, 18-19
15 - Part-time, 20-21
16 - Part-time, 22-24
17 - Part-time, 25-29
18 - Part-time, 30-34
19 - Part-time, 35-39
20 - Part-time, 40-49
21 - Part-time, 50-64
22 - Part-time, 65 and over
23 - Part-time, age unknown will be generated on export file. Do not include in import file.
24 - Total Part-time will be transferred from part A on export file. Do not include in import file.
25 - Grand total will be transferred from part A on export file. Do not include in import file.

Race/ethnicity table

1 - Nonresident alien
2 - Black, non-Hispanic
3 - American Indian or Alaskan Native
4 - Asian or Pacific Islander
5 - Hispanic
6 - White, non-Hispanic
7 - Race/ethnicity unknown
8 - Grand total will be generated on the export file. Do not include in import file.

State of residence table

01 - Alabama	40 - Oklahoma
02 - Alaska	41 - Oregon
04 - Arizona	42 - Pennsylvania
05 - Arkansas	44 - Rhode Island
06 - California	45 - South Carolina
08 - Colorado	46 - South Dakota
09 - Connecticut	47 - Tennessee
10 - Delaware	48 - Texas
11 - District of Columbia	49 - Utah
12 - Florida	50 - Vermont
13 - Georgia	51 - Virginia
15 - Hawaii	53 - Washington
16 - Idaho	54 - West Virginia
17 - Illinois	55 - Wisconsin
18 - Indiana	56 - Wyoming
19 - Iowa	57 - State unknown
20 - Kansas	60 - American Samoa
21 - Kentucky	64 - Federated States of Micronesia
22 - Louisiana	66 - Guam
23 - Maine	68 - Marshall Islands
24 - Maryland	69 - Northern Marianas
25 - Massachusetts	70 - Palau
26 - Michigan	72 - Puerto Rico
27 - Minnesota	78 - Virgin Islands
28 - Mississippi	90 - Foreign countries
29 - Missouri	**98 - Balance will generated as line 99 minus sum of 1-90) on export file. Do not include in import file.**
30 - Montana	
31 - Nebraska	
32 - Nevada	**99 - Grand total will be transferred from .**
33 - New Hampshire	**Part A on export file.**
34 - New Jersey	**Do not include in import file.**
35 - New Mexico	
36 - New York	
37 - North Carolina	
38 - North Dakota	
39 - Ohio	